

SALISBURY DISTRICT COUNCIL

SPECIAL DELEGATION PROCEDURE

COMMITTEE CONCERNED: Cabinet

FROM: Fiona Eden

SERVICE UNIT: Democratic Services

DATE: 20/12/07

Housing are working with the other Wiltshire authorities to procure 'Bespoke predictive housing stock modelling for Wiltshire Private Sector Housing Group' on contract and they have found one company, BRE (Building Research Establishment), who are the only supplier able to offer this service. The total cost has been negotiated down to £40,000 with SDC's contribution being £10,000. James Hudson is arranging for SDC to pay the total cost of the contract and then invoice each of the other authorities for their contribution. Following SDC's procurement regulations, this contract should be tendered due to the contract value.

The desired outcome of this request is that SDC have authorisation to proceed with procuring the service from BRE. The situation that SDC wishes to avoid is having to tender the contract as this will only serve as this would prove fruitless as BRE are the only supplier offering this service.

The quote from BRE is only valid until 25th December 2007. The delay in approaching the Special Delegation Committee was due to obtaining agreement from the other authorities.

(Please tick relevant box)

IMPLICATIONS	OFFICER	COMMENTS (incl)	NONE	NOT APPLICABLE
Legal				
Financial				
Procurement Manager	Fiona Eden			
Housing	James Hudson			

Co-ordinated with

Officer (s)

Unit (s)

APPROVED :

Leader : Portfolio Holder :

Copy to: Chair & Vice Chairman of relevant Scrutiny Panel